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Letter to Mary Oliver regarding annual chapter report, March 31, 1953

Frances Farmer

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American Association of Law Libraries

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31 March 1953

Miss Mary W. Oliver
President
Carolina Law Library Association
University of North Carolina Law Library
Chapel Hill, North Carolina

Dear Mary:

President Drummond is very anxious to include annual reports of AALL Chapter Presidents in the mimeographed set of Committee Reports to be prepared by Commerce Clearing House prior to the Los Angeles Convention.

The deadline of May 1 has been designated as the date on which all Committee Reports must be submitted. There should be an original and two copies of the report. One copy should be forwarded directly to President Drummond. The original and other copy should come to my office. It should be typewritten and double spaced and the original copy signed by Chapter members.

Will you be good enough to prepare an annual report and let me have it not later than this date so that this may be included in the mimeographed set. As soon as Commerce Clearing House has prepared the mimeographed reports, members will receive copies so that same may be reviewed prior to the Los Angeles Convention. If as Chapter President you have any recommendations that are to be made either to the Executive Board or to the Association in general, I trust you will set these out at the end of your report.

Very sincerely yours,

Frances Farmer
Frances Farmer
Secretary

FF:nh

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